

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drnpgasc.ac.in Email: info@drnpgasc.ac.in Phone: +91-422-2369100	NAAC 3rd Cycle
		Criterion II Metric 2.3.3

2.3.3 MENTOR & MENTEE

The following are the department wise details of Mentor-Mentee Allocation Form, Action Taken and Student Tutorial Register:

S. No.	Name of the Department	Allotment Form	Action Taken Report	Student Tutorial Register
1	Physics			
2	Medical Physics			
3	Chemistry			
4	Mathematics			
5	Catering Science and Hotel management			
6	Costume Design and Fashion			
7	Biochemistry			
8	Clinical Lab Technology			
9	Biotechnology			

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10	Microbiology			
11	Food Science and Nutrition			
12	Computer Science			
13	BCA			
14	Information Technology			
15	Computer Technology			
16	Computer Science with Data Analytics			
17	Computer Science with Cognitive Systems			
18	Commerce			
19	Commerce with Computer Application			
20	Corporate Secretary ship with Computer Application			
21	Commerce With Information Technology			
22	Professional Accounting			

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23	Finance			
24	Banking and Insurance			
25	Business Process Services			
26	Business Analytics			
27	Accounting and Taxation			
28	International Business			
29	Cost Accounting			
30	BBA CA			
31	M.Sc. Hospital Administration			
32	English Literature			



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Criterion II
Metric 2.3.3

2.3.3 MENTOR & MENTEE – SAMPLE DOCUMENTS

ALLOTMENT FORM

Dr. N.G.P. ARTS AND SCIENCE COLLEGE		APPROVAL	
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MENTOR ALLOTMENT			
Faculty	: Computer Science		
Department	: B.Sc.Information Technology		
Name of the Mentor	: Dr.R.Rajesh Kanna		
Date	: 14.09.2020		
S. No.	Name of the Mentee	Roll No.	Class
1	Abhinav.M	201IT001	I B.Sc. IT 'A'
2	Aishwarya Sri.M	201IT002	I B.Sc. IT 'A'
3	Ashwanth.T.S.R	201IT101	I B.Sc. IT 'B'
4	Anusha.L	201IT102	I B.Sc. IT 'B'
5	Aparna.E	201IT103	I B.Sc. IT 'B'
6	Aswathi.R	201IT104	I B.Sc. IT 'B'
7	Bharathswaj.V.S	201IT105	I B.Sc. IT 'B'
8	Ajay.V	191IT001	II B.Sc. IT 'A'
9	Akilesh Raj. A	191IT002	II B.Sc. IT 'A'
10	Akshaya KAV	191IT101	II B.Sc. IT 'B'
11	Anvith.S	191IT102	II B.Sc. IT 'B'
12	Jeeva Ashwath R	181IT062	III B.Sc. IT 'A'
13	Sindhu K	181IT063	III B.Sc. IT 'A'
14	Selvabharthy A	181IT146	III B.Sc. IT 'B'
15	Ramkumar A	181IT161	III B.Sc. IT 'B'

 (Dr. R. Rajesh Kanna) Head of the Department	 (Prof. Dr. V. Rajendran) PRINCIPAL
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ACTION TAKEN FORM

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MENTORING / ACTION TAKEN RECORD

MENTOR: Dr. R. Rajesh Kanna

DEPARTMENT: Information Technology

Date	Name & Reg.No. of the Mentee	Issues Discussed	Action Taken/ Advice Given
21/02/2021	AJAY.V 1911T001	Lack of awareness about the extra curricular activities.	Explained the events and the procedure to approach. Motivated him to participate more.
23/02/2021	SNEHA.K 1811T063	Needed Guidance for the Abroad Studies	Guided to search the higher studies opportunities in abroad. Explained the procedure to approach.
26/02/2021	RAM KUMAR.A 1811T161	Needed Tips to scoring more marks in all the subjects.	Motivated him to learn the subjects. Explained the importance of the subjects. Made him to learn the subjects in an interesting manner.

Mentor

Head of the Department





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STUDENT TUTORIAL REGISTER

PERSONAL DETAILS

1. Name : D. JEEVA ASHWATHI
2. Roll No : 18171062
3. Academic Year : 2018 - 2019
4. Date of Birth : 27.12.2000
5. Sex : Male / Female
6. Blood Group with Rh factor : B⁺ve
7. Identification Marks : 1. Scar on forehead
2. mole on right cheek.
8. Aadhaar Number of the Student : 4436 1863 8295
9. Name of Father / Guardian & Occupation : M. RAJAN DRIVER
10. Name of the Mother & Occupation : R. KAVITHA
11. Income of Father / Guardian (per annum) : 1,50,000
12. Communication Address & Phone No : 4/94, Chinnandipalayam, Iduvai post
Tirupur.
13. Permanent Address & Phone No : 4/94, Chinnandipalayam, Iduvai post
Tirupur.
14. Day Scholar / Hostler / Staying Outside : Day Scholar
- (a) If Day Scholar
- Mode of Transport : College Bus / Private Bus / Own Vehicle
- If By Own Vehicle
- Name of Vehicle :
- Registration No :
- (b) If Hostler
- Room No :
- Address of Local Guardian :





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15. School He / She Studied

UNIVERSAL MATRIC H.T. SEC. SCHOOL

16. Marks Scored in 42

100%

17. Languages Known

TAMIL & ENGLISH

SPEAK	READ	WRITE
TAMIL	TAMIL	TAMIL
ENGLISH	ENGLISH	ENGLISH

18. Driving Known

2 Wheeler ☒ Yes / No

4 Wheeler Yes / No

19. Driving License No

20. Any Relatives Studying here : Yes / No

If Yes :

Name	Year	Course	Relationship

21. Any Known / Relative Staff Working here : Yes / No

If Yes :

Name	Department	Relationship

22. Specimen Signature of Family Members

Relationship	Name	Specimen Signature
Father	M. PRASAD	M. Prasad
Mother	D. KAVITHA	R. Kavitha
Guardian		

